

Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

No: AUJ/SVC/2025-26/G-148/200-224
May 19, 2025

Proceedings of Statutory Officer's meeting chaired by Hon'ble Vice-Chancellor:

Date: 14.05.2025

Time: 03:00 PM

Venue: Vice Chancellor's Committee Room, SKUAST-J, Chatha

List of participants is enclosed as Annexure - A.

Dr. B. N. Tripathi, Hon'ble Vice-Chancellor, SKUAST-Jammu chaired a review meeting of Statutory Officers of the University to take stock of the academic activities, security arrangements and preparedness across the University Campuses in view of recent developments at borders.

At the outset, Hon'ble Vice-Chancellor along with all the Statutory Officers expressed deep gratitude and appreciation for the valiant efforts of the Indian Armed Forces in their decisive actions against terrorist camps. Following this, the Hon'ble Vice-Chancellor conducted a comprehensive review of the University's academic, research and administrative activities. He also reviewed the ongoing activities under the Holistic Agriculture Development Programme (HADP) and Competitiveness Improvement of Agriculture and Allied Sectors Project in Jammu and Kashmir (JKCIP) assessing their progress in the context of recent challenges.

He emphasized the need to develop a comprehensive roadmap detailing both short-term and long-term strategies to ensure academic continuity, research activities, enhance campus safety, strengthen digital learning and improve administrative responsiveness across the university in light of the current disruptions. Turning to academic matters, the Hon'ble Vice-Chancellor expressed deep concern over the disruption in academic, research and extension activities, particularly for students.

The following suggestion/action has been desired by the Competent Authority:

1. **Resumption the class work:** After reviewing the prevailing conditions and threadbare discussion with the Statutory Officers of the University, the Registrar was requested to issue necessary instruction to resume the class work in the University.

(Action: Registrar)

2. **Pending issues of academics:** All Deans, Directors and faculty members to formulate a revised schedule, ensuring that academic and co-curricular activities disrupted during the previous week are rescheduled over the coming week with extra classroom hours and remedial support so that students are not academically disadvantaged.

(Action: All Deans/Directors)

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3. **Identity Cards for the students:** The long pending issue of Identity Cards for the students of the University has been taken very seriously by the Competent Authority. All the Deans of the faculties were directed to ensure the issuance of Identity cards to the students of their respective faculties by or before 19.05.2025, positively.

(Action: All Deans)

4. **Establishment of Modern Dairy Farm:** In view to establish the modern dairy farm in the University, it was desired by the Competent Authority that Dean, FVSc and Dean, FoDT may visit the modern dairy farms of other institutions and private dairy farms in the neighboring states as well. Further, the DPR may be prepared and submitted for the establishment of state of the art dairy farm at R.S.Pura Campus.

(Action: DPM/Estates Officer/Xen/Dean,FVSc/Dean,FoDT)

5. **Repair and Renovation works:** The Competent Authority directed the Estates division to repair the existing road network in the campus by way of black topping and patchwork on priority basis. It was also decided to install reflectors on both sides of the roads and polls with florescent tri-colour as well. The Estates Officer agreed to complete the work in one month.

Hon'ble Vice-Chancellor took a strong notice of delay in the completion of the farm roads by way of black topping and the associated works. Further, He directed the Estates division to immediately start the work and if the contractor doesn't co-operate, he may be issued final notice and the remainder of the work be put to fresh tendering without any loss of time.

(Action: Estates Officer)

Dean, FVSc & AH was asked to constitute a committee to oversee the repair and renovation work of Division of TVCC initiated by Estates Division.

(Action: Dean, FVSc/Estates Officer)

6. **Platform for auto stand:** The Competent Authority once again directed that a platform for auto stand outside the campus shall be prepared on the left side of gate no. 1 & 2 of the University at Chatha.

(Action: Estates Officer)

7. **Prevention of fire incidents:** Addressing concerns related to the prevailing high temperatures, the Competent Authority instructed the Incharge Security and Nodal Officer, Labour to remain on alert, especially in the university fields to immediately respond to any potential fire incidents that could occur due to scorching heat. One person from security wing may be assigned the job to move around and inform the authorities in case of any fire incident. Further, water tanker and tractor may always be kept ready to fight any fire incident.

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Dr. M.C.Divewdi, Farm Manager, Chatha was directed to engage officials with tractor for removal of dry grass and bushes in the campus.

**(Action: Director Research/Incharge Security/
Nodal Officer/Farm Manager)**

8. **Make Rain Gun Functional:** In order to protect University from fire incidence, Dean, FoAE was requested to make rain gun functional and give a demo of the same to the Competent Authority on 21.05.2025.

(Action: Dean, FoAE)

9. **Make E-Studio Functional:** The Competent Authority reviewed the functioning of the university's e-Studio and issued instructions to the Director Extension to ensure it remains fully operational, facilitating digital content creation and virtual outreach programs in collaboration with Division of Agril. Extension Education, FoA.

(Action: Director Extension)

10. **Guest House Rail Head Complex:** The Estates Officer was requested to execute the work of new building at Guest House at Railhead Complex on priority basis.

(Action: Estates Officer)

11. **Infrastructure for Faculty of Horticulture & Forestry:** The Dean, FoHF was asked to prepare and submit the DPR to establish the building of the Faculty of Horticulture & Forestry. The Competent Authority advised to establish the faculty with modern technology and fully equipped with latest itinerary.

(Action: All Deans)

12. **Prepare a document of the Achievements:** The Competent Authority desired that Director Research to prepare and print a document (booklet) of HADP achievements in the University. Further, Director Research may engage a professional designer for the related jobs.

(Action: Director Research)

13. **Exchange of University Buses:** For providing smooth shuttle service within Chatha campus to the students, Nodal Officer, University Vehicle Pool was requested to exchange one no. of 42 seater bus from Chatha campus with Sawraj Mazda of R.S.Pura campus.

(Action: Nodal Officer, UVP)

In addition to above desired actions, the Competent Authority also reviewed and discussed the Action Taken Report submitted by Deans/Directors on "Monthly meeting with staff and students". The following action has also been desired by the Competent Authority

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14. **Hi-tech cameras for the Photographers:** To get the quality photographs during the meetings/seminars/university's functions etc, it was decided that Director Extension may initiate the process for the purchase of latest Hi-tech cameras for the photographers from VC Flexi fund.

(Action: Director Education)

15. **Timely release of scholarship/fellowship to the students:** The Competent Authority desired to make a mechanism by temporarily utilizing University funds for timely release of scholarship/fellowship to the student

(Action: Nodal Officer, ICAR/Comptroller)

16. **Submission of Research Projects:** Deans of the faculties of SKUAST-Jammu are requested to direct the scientists working under their control to submit the research projects through proper channel after approval of Head & Dean to Director Research following specific timeline.

(Action: All Deans/Director Research)

17. **Frequent visits to the classroom:** In order to check the attendance and improve the quality of education, Deans of all the faculties of SKUAST-Jammu are requested to interact/sit with students in their classes during lectures, at least once in a month. Further, Deans were asked to deliver motivational and academic awareness lectures to students, frequently.

(Action: All Deans)

18. **Booklet of Extension Activities:** Director Extension, SKUAST-J was requested to prepare and issue a booklet of the extension activities of the University.

(Action: Director Extension)

19. **Distribution of Budget to the Divisions:** In order to improve the quality of research work, Deans of all the faculties may submit a proposal for distribution of extra budget to the divisions for research purpose. Further, Deans requested for the allotment of extra budget under the head Repair & Maintenance/Office Expenses to meet out the routine expenditure of the faculties.

(Action: All Deans/Comptroller)

20. **Installation of CCTV Cameras in the Campus:** The Estates Officer was asked to speed up the process for the installation of CCTV Cameras in the Campus for security purpose.

(Action: Estates Officer/Incharge Security)

Meeting ended with a vote of thanks to the Chair.

Issued with the approval of the Competent Authority.

Copy for information and further necessary action to the:

- All Statutory Officers of the University_____
- All concerned _____

[Signature]
Secretary to
Vice-Chancellor

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Annexure – A

| S.No. | Name | Designation |
|-------|------------------------|---------------------------------------|
| 1. | Dr. S.K.Gupta | Director Research |
| 2. | Dr. Rajinder Peshin | Director Education |
| 3. | Dr. Sanjay Khar | Director (P&M) |
| 4. | Dr. Amrish Vaid | Director Extension |
| 5. | Dr. Anil Kumar | Registrar/Dean, FoA |
| 6. | Dr. Rajesh Katoch | Dean, FVSc & AH |
| 7. | Dr. Sushil Sharma | Dean, FoAE/Estates Officer |
| 8. | Dr. R.K.Salgotra | Director, Institute of Biotechnology |
| 9. | Dr. R.K.Samnotra | University Librarian |
| 10. | Dr. Vikas Tandon | Dean, FoHF |
| 11. | Dr. Sudhakar Dwivedi | Dean, Students Welfare |
| 12. | Dr. M.S.Bhadwal | Assoc. Dean/Controller of examination |
| 13. | Dr. J.S.Soodan | Dean, FoDT |
| 14. | Dr. Sanjay Guleria | Dean, FBSc |
| 15. | Dr. Hema Tripathi | Assoc. Director Extension |
| 16. | Dr. Manish Kr. Sharma | Nodal Officer, Data Centre |
| 17. | Dr. Vinod Gupta | Head, Div. of Agril. Ext. Education |
| 18. | Dr. P.K.Rai | Nodal Officer (ICAR) |
| 19. | Dr. Pawan Kumar Sharma | Scientific Secretary to HVC |
| 20. | Dr. M.K.Pandey | Nodal Officer, Labour/Housekeeping |
| 21. | Dr. S.P.Singh | Nodal Officer, Security |
| 22. | Dr. Bharat Bhushan | Jt. Registrar (Acad.) |
| 23. | Sh. K.K.Raina | XEN, Estates Division |
| 24. | Ms. Priyanka Sharma | CP&AO |
| 25. | Sh. Sanjay Sharma | Dy. Registrar (Est.) |