



Office of the Comptroller  
Sher-e-Kashmir University of Agricultural  
Sciences and Technology of Jammu

No:-AUJ/Compt/2024-25/3182-3268  
Dated: - 17.01.2025

**C I R C U L A R**

**Sub: -** Timely disbursement of wages to the manpower engaged under different categories through contractor **(M/S B.D. Security) – reg.**

For timely disbursement of wages to the manpower engaged under different categories through contractor it is impressed upon all the Officers of the University/Deans/Heads/Incharge Research Stations/Sub-stations/Schemes KVKs to submit attendance duly verified in respect of the outsourced manpower (Skilled, Semi-Skilled, Ministerial, Unskilled) engaged in their respective office/units to Nodal Officer (Labour) on the very first day of every month following the month of attendance.

  
Comptroller 17/01/25

Copy to:-

- All Officers of the University
- All Deans of the University
- Director, Institute of Biotechnology, SKUAST-Jammu
- Controller of Examination
- All Heads of the Divisions of the University
- Heads of the Research Stations/Sub-stations/Schemes/AICRP's/KVKs, for information.
- Secretary to Vice Chancellor for kind information to Hon'ble Vice Chancellor

**SKUAST**  
Jammu