



No: AuJ/DSW/24-25/F- 03 / 1901 - 1206
Dt: 19.08.2024

Circular

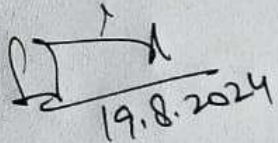
Seeing to the closing of Sem-II (2023-24) and Semester Break during the month of August, 2024, it is impressed upon all the hostel wardens that the mess bills from the boarders be charged as per actuals (the condition of minimum 25 days stands relaxed only for August, 2024).

Further it is requested that the details about advance mess security charges deposited by those boarders who are vacating the hostel may kindly be submitted to this office, in the following format, at the earliest so that the refund process could be initiated at the earliest

Name the hostel:

S.no.	Name of the Student	Registration No.	Details of Advance Mess deposited (Rs.)	Dues (if any) (Rs.)	Balance Amount (Rs.)	Account Detail (Including IFSC Code)
1	2	3	4	5	6	7

Matter may be treated on Priority, please.


19.8.2024

(Sudhakar Dwivedi)
Dean Student Welfare

Copy to:

- All wardens _____