



Application form for issue of University Email-id's (Regular Officials)

No
Date:

To,
The Nodal Officer
NKN Lab & Data Centre

Name of the official:.....	Designation:.....
Division:.....	Mobile no.....
Employee ID (as per BAS).....	Email-id:

Undertaking with respect to SKUAST-Jammu IT Usage Policy

I hereby assume full responsibility for the utilization of my official University email ID. I acknowledge that myself will be held accountable for any content stored in my email ID space, which has been allocated to me. I am aware that the SKUAST-Jammu IT Regulations or the IT rules of the Union Territory of Jammu and Kashmir may lead to administrative or disciplinary procedures (Circulated time to time by the administration).

- Preferred email-id.....@skuastj.org

Signature of user

Note: On transfer/ leaving the university/Retirement, NOC at division/office level will be issued only after NOC received from NKN lab & Data centre.

Signature of Head of Office/Division with seal

Office of NKN Lab & Data centre

- Email issued
- Alternate email id on which University email & password is issued
(The official are advised to check their mail and register within the deadline mentioned.)
- Issued by..... Checked by

Nodal officer
NKN Lab & Data centre